

Worksheet 45

My Digital Legacy Project Planner

Step 1: Choose Your Project Topic

- What content, life stories, or specialized knowledge do you want to package into a digital format?
- (e.g., *Family Heritage Recipe Book*, *Personal Life Memoir*, *Local History Guide*, *DIY Woodworking Basics*)

○ **My Topic:**

Step 2: Identify Your Audience & Format

- Who are you creating this for, and how will you distribute it?
 - [] Family & Friends only (Digital PDF / Printed Photo Book)
 - [] Community / Local Groups (Shared Digital Link or Booklet)
 - [] Online Audience (E-book platforms / Self-publishing)

Step 3: Initial Setup Prompt Practice

- Fill in the blanks and submit this prompt to your AI Publishing Assistant:

*"I am working on a digital project about **[Insert Topic]**. I want to create a **[Insert Target Format, e.g., 5-page PDF / short e-book]** for **[Insert Audience, e.g., my grandchildren / online readers]**. Suggest a short 3-step action plan to help me draft the first chapter."*

Step 4: Action & Reflection

- What is the title of the first story, recipe, or chapter you will record or draft today?

- What is 1 editing task you will ask your AI to refine today?
